

Minutes of the
Regular Meeting
February 13, 2024
Saugus Community TV
30 Main Street
Saugus, MA 01906

The members of the Saugus Community Television meet second Tuesday of every month at 30 Main Street, at 6:00pm

- Meeting Call to Order at 6:43pm.
- Board Member Attendance
 - Maureen Whitcomb
 - Sue Palomba
 - Mark Stevens
- Reading of the Minutes of the Regular Meeting on Jan 9, 2024
Motion made to accept by Maureen, Seconded by Sue,
Motion passed 2-0
- Report of Financial Activity for period ending Jan 31, 2024
Motion made to accept by Maureen, seconded by Sue, motion passed 2-0
- Executive Directors Report-Presented by Michelle
Motion made to accept by Maureen, Seconded by Sue
9 Town Municipal Meetings, 17 Sporting events, 2 Fall highlight videos.
7 Studio Productions, 28 Members came to studio, 2 special events
Nick Graffeo special award ceremony, SPL Magicians show.
- Old Business-Presented by Anthony

- a. Town Hall- No new issues, cat 6 cable has seemed to fix the issue. No sound issues to report.
- b. Studio- On Feb 9, Anthony reported to Comcast slow connectivity issues. Comcast tried to adjust issue and then deleted the IP addresses and remote access to the studio software. Comcast had a technician come out Feb 13, to fix the issue and was able to fix some of the problem. Unfortunately when the IP” s were deleted this set everything back to default settings. This is being worked on a tech will be back on Feb 27, to reset the setting to where they need to be.

An updated estimate will be coming in for the camera and work that is to be done in the kitchen. Previous board did not want to go ahead with the needed work and delayed the project. It is still on track to be done.

- New Business -Presented by Michelle
 - a. Update on changing of passcodes/passwords-Michelle has been updating the emails and changing passcodes due to the turnover at the station. Previous board member and employees have no access to the studio.

Discussion and Approval of posting for a new Executive Directors position on a few media websites-ED Job has been posted. We have not had anyone apply. This will be expanded and posted in other manors.

Motion passed 3-0

- Comments from Board -Sue would like to move meetings to Tuesdays @ 11:00am to be held in the studio, Next meeting is March 12, 2024. Mark was very happy to be appointed to the board of directors and is looking forward to being a part of the community and giving back.
- Comments from the Audience - None
- Adjournment

Motion made to adjourn- Mark, seconded by Sue, Motion passed 3-0

Adjourned at 8:00pm