



Thursday December 16, 2021 @ 6:00 pm  
30 Main Street, Saugus  
Meeting Minutes

- Meeting called to Order @ 6:01 pm
- Attendance: Donna Sordello, James Alcott, Sue Palomba, Michael Pelletier, and Maureen Whitcomb

**November 21, 2021 - Minutes** – Maureen motioned to approve minutes and Donna 2<sup>nd</sup> the motion  
**Motion passed 5/0**

**Treasurer Report - November 2021** - Donna motioned to approve November bank statements -Michael 2<sup>nd</sup> the motion  
**Motion passed 5/0**

Bryan noted that the final amount in the construction account is \$287.07 and will be used for studio equipment.

**Executive Directors Report:** Bryan Nadeau gave an update on November's daily report:

8 meetings, 20 productions, 2 special events, 2 sporting event, 16 members involved doing their own productions, such as Stephen Spano, Tony Speziale Tax Shop, Laura Eisner SHS, Nick Graffeo, BK, Rocky and Patrick & AL. The Saugus School superintendent did her second special report, and the staff did a great job with the Cub Scout troop tour.

Belmonte School equipment installed had various issues with the audio that are being resolved by the vendor.

Bryan is updating all new equipment inventory and will have a complete list for SCTV's insurance records.

Bryan also discussed live streaming and possibly charging a subscription fee to be determined, he stated that SCTV would have to set up a PayPal account to receive the applicable fees.

BOD asked Bryan to reach out to Town Manager to discuss airing all town informative videos on SCTV. Bryan will contact Scott Crabtree to ask his videographers to send all town videos to SCTV for airing. Donna would like to see a collaboration between the Town and the TV studio.

- Continued discussion: Sue would like to further the discussion regarding the rental of the studio for events, she spoke to Dan Kelly, building inspector, who stated it is possible to rent out the kitchen and conference room, there were many board members questions regarding occupancy, alcohol, parking, sections of the building...etc. Donna will contact Mr. Kelly to attend SCTV's next meeting or send an email to the BOD in January for further discussion.

- Continued discussion: Jim Alcott requested the BOD vote on his request to give a specific volunteer a stipend starting in 2022 for his services and dedication to SCTV. Donna stated she would agree if all volunteers had the same monetary option. Jim Alcott did not support this agreement regarding all volunteers should get the stipend as he requested one person that volunteers on a weekly basis.

The vote went to the table - motion was rejected by a 3/2 vote

**Motion 3 NO / 2 YES**

Re: Agreement between SCTV & The Town – Bryan mentioned that Attorney William Solomon is not returning phone calls regarding the verbiage on this agreement. Donna suggested to allow the BOS to choose SCTV board members and would prefer it remain as is on the agreement, the Board agreed with this decision. She also explained how the funds are distributed to SCTV and would ask the BOS if this should remain the same or be appropriated to SCTV how it was prior to the state processing regulations.

Maureen made a Motion to adjourn that was 2<sup>nd</sup> by Donna @ 7:43pm

**Motion passed 5/0**