

Wednesday December 16,2020 @ 6:00 pm Meeting Minutes

- Meeting called to Order @ 6:18
- Attendance: Acting President, Donna Sordello, Treasurer, Fatima Allan, Board Member Sue Palomba, Maureen Whitcomb, James Alcott & Executive Director Bryan Nadeau
 - Donna welcomed new board members James Alcott and Maureen Whitcomb

Approve 10/15/20 minutes – Sue made a motion to approve October 15^{th} minutes with amendments made – motion was 2^{nd} by Fatima Motion passed 4/0 - 1 abstain

Approved 12/2/20 minutes-Donna made a motion to approve December 2^{nd} minutes and was 2^{nd} by Fatima

Motion passed 4/0 - 1 abstain

Bryan reviewed Historical Society's utility, insurance & cable bills – he stated that National Grid bills need to be put in Saugus TV's name going forward. This was told to Laura Eisner to speak to her treasurer about transferring the bills. Donna read the lease that stated "landlord will pay tenant \$400 per year for electricity" Bryan will review all incoming bills from SHS including Davco security monitoring. Donna disagreed to pay SHS and said that SCTV should have had separate meters put in the building. Fatima said the agreement states "SCTV will pay all utilities in lieu of rent". Fatima explained the agreement was reviewed by Atty Vasapolli. Fatima asked Donna if the Selectmen could put in writing an addendum to the current lease that SCTV is not allowed to pay bills for Saugus Historical Society.

Fatima asked to keep a spreadsheet of any bills that SCTV pays for SHS, she also said that the extra work involved in building will be amortized in a revised lease when BOD meets with attorneys.

Donna explained that the construction project will be audited by a firm the BOS hires. Fatima said building progress & funding changed from the beginning to the end of construction project, the Town made many changes as to how funds were to be appropriated to the Saugus.

RE: reimbursing Saugus Historical Society in the amount of \$2,865.83 for bills due during construction. Fatima motioned a vote on paying SHS for reimbursement, 2nd by Sue

Motion passed 2/1 – 2 abstain

Donna disagreed to pay SHS and said that SCTV should have had separate meters put in the building. Fatima said the agreement states "SCTV will pay all utilities in lieu of rent".

Sue asked when SCTV was supposed to start paying SHS bills, Bryan replied, as soon as SCTV signed lease it.

Fatima asked about outside conversations with board members and was unaware of executive session that was planned for the December 16th meeting. She asked that all conversations regarding SCTV Operations & Construction to be in emails with entire board.

Jim asked if the lease was made up by attorneys; Fatima replied SCTV had 3 excellent attorneys worked on the current lease.

Fatima wants the conversation on record regarding moving \$77,414 back to operations from construction account because it was the right thing to do. Donna was told at a Selectmen meeting that this was approved and not to transfer borrowed money back to Operations due to the fact of extra expenses that will be incurred from construction. Selectmen Ciccolini stated to Donna that moving money back and forth would be a long process and to leave funds in Construction Account. Also, Chairman Cogliano told Donna to make sure the money stays put in Construction Account. Fatima stated that she would like a formal statement in writing that SCTV was told by the BOS not to move funds back due to extra costs that will be accrued for completion of construction. Donna advised Fatima to go before the BOS for this request.

Fatima motioned to move funds back to Operations account and was 2nd by Maureen, Sue abstained from vote and Donna voted not to move money

Motion 2/1 – 1 abstain

Fatima explained that the Town owes SCTV approximately \$40,000, Donna is working on this with Ryan & Coscia and Attorney Solomon.

Peter from H & B will be paid when project is complete, Donna stated that the payment should be approved at next board meeting prior to writing check. Fatima would prefer to pay Peter as soon as he completes project entirely and produces an updated invoice because this was allocated from construction account already.

Board of Directors decided that meetings going forward will be the third Thursday of every month. The next meeting will be a re-organization of officers.

Meeting adjourned: 7:55 pm