



Tuesday April 9, 2019 @7:00 pm
Meeting Minutes
SAUGUS HIGH SCHOOL

- Meeting called to Order @ 7:00 pm
- **Attendance:** Al DiNardo, Donna Sordello, Bill Williamson, Fatima Allan and Sue Palomba
- **Accept 3/7/19 minutes:** - Donna motioned to accept minutes that was 2nd by the Chairman
 - **Motion passed 5/0**
- **Accept 3/28/19 minutes:** - Donna motioned to accept minutes that was 2nd by the Chairman
 - **Motion passed 5/0**
- **Treasurers Report:** – Fatima Allan presented the Treasure’s Report of exact monies in the Operations Account for the month of March 2019, Board agreed with accounts, Donna motioned to accept treasurers’ report that was 2nd by the Chairman
 - **Motion passed 5/0**
- First on the Agenda was discussion about moving forward with 30 Main Street, now that a contractor has been decided upon. Al stated – “We should not be doing anything else until the final agreements are drafted, agreed upon and signed by both BODs” all Board members agreed that this would be the initial step and should be expedited by both attorneys.

Al will contact Rich Magnan attorney for Saugus TV and Nelson Chang attorney for Saugus Historical Society and ask them to draw up the contract as soon as possible. Bryan will contact Beth from McDougal Architects and Peter from H&B Construction to inform them of the initial steps that have been decided at this meeting.

Bill Williamson will contact Laura from the SHS to discuss having 30 Main street appraised by their insurance company. It was decided to continue to use Mr. Kowalsky as an insurance agent until all policies can be moved with Rossetti Insurance Agency, therefore there will be no lapse in insurance.

Venice Construction was discussed, as he will not be the general contractor for 30 Main Street, but he has done approximately one years’ worth of site visits, bids, estimates, architect meetings and numerous phone calls for consultation with all parties involved. Al asked the Board to come up with a dollar amount to pay Mr. DiGirolamo for his services. The Board discussed paying Mr. DiGirolamo an amount of \$6,500 for consultation costs for his time and will ask that he submit an invoice for payment. This invoice can be paid when funds are approved by the BOS & transferred in the Saugus TV construction account. Therefore, invoices cannot be paid until money is available.

Al mentioned he was pleased with all Boards involved in the re-location process, he noted that they are all in mutual agreement. He said hopefully this is going to be a smooth transition moving forward. Al also noted that Fred Varone will visit the project as it progresses, and he will ask contractor Dan Kelly to oversee project as well, he will be helpful when various questions come up that Bryan may not be familiar with.

Re: Saugus TV audits for 2017 & 2018 – Bryan contacted other PEG access stations to inquire about their auditing firms. Bryan received responses from some of the stations, and it was agreed by the board to hire the firm of Ryan & Coscia of Salem, MA as they are familiar with doing audits for access tv stations. We will contact this firm to have an initial meeting.

Executive Director: Bryan stated to board members that the staff has been busy with many sporting events in town and Michelle doing a great job teaching students how to film & edit. Very impressed that the students are self-motivated and coming into the studio without being asked to by teachers, Bryan said a lot of kids are generally interested in learning about programming at the tv station.

Also, Rick DeSanctis asked Bryan if he could do free ads in the Route 1 newspaper for Saugus TV, the board had no problem with this.

Bryan and board members discussed a new DOR order that is before the board of selectmen. This will be Comcast funds possibly being decided by the finance committee in the future. This discussion seems to be very unclear to all members and Bryan will contact Attorney Bill Solomon to discuss this much further. This will possibly effect funds being distributed to Saugus TV. Many questions need to be answered regarding new law before it takes place in May 2019. Al will contact Scott Crabtree to discuss this order much further.

James Wlodyka asked how funds will be distributed in future if this new law goes into effect. James had numerous questions for board. Al will clarify this issue as soon as he discusses with the attorney.

Donna made a motion to adjourn meeting that was 2nd by the Chair

Meeting adjourned 8:40pm

Motion passed 5/0